



BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

**David DeVoy**  
Chairman  
Sanbornton

**Hunter Taylor**  
Vice-Chairman  
Alton

**Richard Burchell**  
Clerk  
Gilmanton

## Commission Meeting Minutes March 16, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

**Minutes 3/2/16:** M/Taylor, S/Burchell to approve the minutes of 3/2/16. Unanimous. **Motion passed.**

**Previously Signed Documents:** M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

### Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
3/2/2016	Bauen Contracts
3/2/2016	Transfer Request # 2015.64
3/3/2016	Payroll Manifest
3/3/2016	A/P Manifest
3/10/2016	Payroll Manifest
3/10/2016	A/P Manifest

**Calendar:** Commissioner DeVoy stated the Belknap County Economic Development has their annual meeting this evening.

**County Attorney Grant:** Barbara Belmont, Victim Witness Advocate explained the grant is the same as always except it is increasing from \$20,000.00 to \$50,000.00. M/Taylor, S/Burchell to approve the grant application. Unanimous. **Motion passed.**

**Nursing Home Kiosks:** Robert Hemenway, Interim Nursing Home Administrator, asked the board to waive the bidding policy to purchase the kiosks. M/Burchell, S/Taylor to waive the bidding process to purchase the kiosks for the nursing home. Unanimous. **Motion passed.**

Administrator Shackett stated there is a request to move forward with electronic medical records. M/Taylor, S/Burchell to allow the nursing home to proceed with electronic medical records. Unanimous. **Motion passed.**

**Other:** Commissioner Burchell asked for a schedule of annual evaluations for department heads.

**Adjourn:** M/Taylor, S/Burchell to adjourn the meeting at 9:15 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', with a stylized flourish extending to the right.

Jamie Ellsworth  
Administrative Assistant